

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
October 14, 2021**

A regular Board meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601 on October 14, 2021.

MEMBERS PRESENT

Joshua Ramsey, Vice Chair
Hugh Stroth
Renee Causey-Upton
Jill Phelps
Andrea Brandon

DEPARTMENT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Kyle Ruschell, Legal Counsel
Chessica Nation, Administrative Section Supervisor

OTHERS

Leah Boggs, General Counsel

MEMBERS ABSENT

Harold E. Corder II
Stacy Grider, Secretary

CALL TO ORDER

Mr. Ramsey called the meeting to order at 1:06 p.m.

CONSENT AGENDA

Minutes of the August 19, 2021 meeting as well as legal fees and financial report for August and September 2021 were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion was seconded by Ms. Phelps and carried unanimously.

DPL REPORT

Commissioner Winstead gave the following updates:

- Renewal and Expiration Dates in the Licensing System
 - HJR1 was passed, which extends the COVID state of emergency and SB150 until 1/15/22. We have pushed the renewal dates in the licensing system to 1/15/22 and the expiration dates to 3/17/22 since the SOE and SB150 were extended to then by the legislature. We will monitor the legislature to see whether or not they extend the SOE further when the regular session begins in early January. If they do not extend the SOE further, then we will add the 30 day grace period required by SB150 to calculate the final renewal and expiration dates.
- Hybrid Board Meetings
 - DPL will continue to set up board meetings for both remote and in-person attendance by board members and the public. Currently, anyone attending in-person must wear a face covering while in our building. If a board members wants to attend in-person, please coordinate with us before the meeting so we know who to expect and can advise of any current requirements, such as face coverings.
- Board Administrator
 - DPL is in the process of hiring a new board administrator for this board and working to get someone in place as soon as we can.

BOARD ATTORNEY REPORT

Ms. Boggs introduced Kyle Ruschell as the board's legal counsel.

Complaint 2021BOT00001: A motion was made by Mr. Stroth to dismiss. The motion was seconded by Mr. Ramsey and it carried.

Complaint 2021BOT00002: A motion was made by Mr. Stroth to issue an agreed order to suspend the license until expiration, require restitution of investigation costs, and implement the following conditions for reinstatement or new licensure: monthly supervision reports for one year, earn six additional hours of CE in ethics, and be probated for one year. The motion was seconded by Mr. Ramsey and it carried.

A motion was made by Mr. Stroth to issue a board complaint against the supervisor in case 2021BOT00002. The motion was seconded by Mr. Ramsey and it carried. This case will be 2021BOT00004.

OLD BUSINESS

OT Compact Discussion

The Board mentioned that there was no update on their end for the compact. Mr. Ramsey will reach out to the state association to check on the status of the bill.

KOTA Conference

Mr. Ramsey reported that he gave the board presentation at the KOTA conference on September 16th and it went well.

NEW BUSINESS

Licensure Status Report

The Board reviewed the licensure status report.

Regulation Amendments

The Board reviewed a marked up version of 201 KAR 28:200. Board members are going to think through the changes and report back at the next meeting. The Board also discussed looking into filing other changes to their regulations, such as temporary licensure, allowing the use of CEs earned 8/3 – 10/31 to be used on the following year's renewal for those whose licenses are issued on or after 8/3, better syncing the suicide training deadline with renewal deadlines, adding a fee for CE applications, researching fee raises, and bringing the telehealth regulation into compliance, if necessary.

Elections

Mr. Stroth made a motion to elect Josh Ramsey as Chair. The motion was seconded by Ms. Causey-Upton and it carried.

Mr. Ramsey made a motion to elect Jill Phelps as Vice Chair. The motion was seconded by Ms. Causey-Upton and it carried.

Email Questions

The Board reviewed email questions and Ms. Nation will respond as directed.

One email was a request for reimbursement additional reactivation fees beyond the renewal fee paid. The licensee mistakenly put their license on inactive status and then reactivated it within a very short timeframe, all prior to the renewal date. A motion was made by Mr. Ramsey to reimburse the additional reactivation fees. The motion was seconded by Mr. Stroth and it carried.

One email was a request to accept a suicide training that was earned two days past the six-year deadline. A motion was made by Mr. Ramsey to accept the late date and to consider the suicide training requirement to be fulfilled for the past six-year period. The motion was seconded by Ms. Causey-Upton and it carried.

ASSIGNMENTS FOR NEXT MEETING – November 18th at 1:00 PM

Board members: Review regulations and report back with any recommended changes.

Josh Ramsey: Check on status of compact bill.

Chessica Nation: Get eServices logins to new members.

APPROVAL OF TRAVEL AND PER DIEM

Mr. Ramsey made a motion to approve the travel and per diem for today's meeting. The motion was seconded by Mr. Stroth and it carried.

Mr. Stroth made a motion to approve travel and per diem for Josh Ramsey presenting at the KOTA conference on September 16th. The motion was seconded by Ms. Phelps and it carried.

ADJOURNMENT

Mr. Stroth made a motion to adjourn the meeting at 2:56 p.m. Mr. Ramsey seconded the motion and it carried.